

## NOTICE OF THE 38<sup>TH</sup> ANNUAL GENERAL MEETING

Notice is hereby given to all honourable shareholders that the 38<sup>th</sup> Annual General Meeting of National Bank Limited (NBL) will be held on Tuesday, 28<sup>th</sup> December, 2021 at 10.30 a.m. by using digital platform to transact the following business:

### AGENDA

1. To receive, consider and adopt the Profit and Loss Accounts of the Bank for the year ended 31<sup>st</sup> December, 2020 and the Balance Sheet as at that date together with the Reports of the Directors and the Auditors thereon.
2. To declare Dividend for the year ended 31<sup>st</sup> December, 2020 as recommended by the Board of Directors.
3. To elect/re-elect Directors in accordance with the provisions of the Articles of Association of the Bank.
4. To appoint/reappoint Statutory Auditors of the Bank and to fix their remuneration.
5. To appoint/reappoint Compliance Auditors and to fix their remuneration.

**By order of the Board of Directors**



**Md. Kaiser Rashid**

Company Secretary

Dated: Dhaka  
14<sup>th</sup> December, 2021

#### **Notes:**

- i.) The Board of Directors has recommended 5% stock dividend for the year ended 31<sup>st</sup> December, 2020.
- ii.) The Record Date in lieu of Book Closure was 17<sup>th</sup> August, 2021. Members whose names appeared in the Register of Members of the Bank or in the Central Depository Bangladesh Limited (CDBL) on the Record Date will be eligible to attend & vote at the AGM and qualified for Dividend for the year 2020
- iii.) Pursuant to the Bangladesh Securities and Exchange Commission's Order No.SEC/SRMIC/94-231/91 dated March 31, 2021, the AGM will be held virtually using digital platform, which will be conducted via live webcast
- iv.) The Shareholders will join the virtual AGM through the link: <https://nbl.bdvirtualagm.com>. The Shareholders will be able to submit their questions/comments before commencement of the AGM and during the AGM. For login to the system, the Shareholders need to click on the link and provide their 16 digit Beneficial Owner (BO) ID number/Folio number and other credential as proof of their identity by visiting the Link: <https://nbl.bdvirtualagm.com>. The detailed participation process for the Digital Platform Meeting will also be available in the Bank's website: [www.nblbd.com.bd](http://www.nblbd.com.bd)
- v.) A member, eligible to attend the AGM, may appoint a Proxy to attend and vote on his/her behalf. The instrument appointing Proxy to be duly signed and affixed by the members with a revenue stamp of Tk.20 must be submitted to the Head Office of the Bank at least 48 hours before AGM. Members may download Proxy Form from the Bank's website (i.e. [www.nblbd.com](http://www.nblbd.com)).
- vi.) In Compliance with BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, Annual Report, Attendance Slip and Proxy Form along with the Notice will be sent in soft Form to the Members' registered e-mail address linked with their respective BO ID as on record date. The Annual Report will also be available in the Bank's website [www.nblbd.com](http://www.nblbd.com)
- vii.) Valued Members are requested to update their Bank Account Number, email address, Cell Number and other related information through their respective Depository Participants (DP).
- viii.) In compliance with the restriction imposed by Bangladesh Securities and Exchange Commission vide their Circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013 "no benefit in cash or kind, other than in the form of cash dividend or stock dividend, shall be paid to the holders of equity securities" for attending the ensuing AGM of the Bank.